

# **PARTICIPATION LIST**

The Participation List is a list of all the employees from your company who are eligible to participate in the Games and have activated an electronic waiver.

Your Company's Participation List will be downloaded from Challenge Manager by the KCCC Office at 5:00 p.m. on Wednesday, March 26<sup>th</sup>, 2025.

Each company's Participation List is duplicated and will be on-site at each event for use by KCCC Staff.

Anyone attempting to check-in for an event whose name is not on your Company's Participation List will not be allowed to participate.

- The KCCC office will download your Company's Participation List from Challenge Manager at 5:00 p.m. on Wednesday, March 26<sup>th</sup>, 2025. You, as Company Coordinator, are responsible for making sure all eligible participants have gone online to sign up through Challenge Manager.
- The Participation List serves two purposes:
  - 1) It tells KCCC the names and ages of individuals who you are authorizing to represent your company in the KCCC Games.
  - 2) It tells us an electronic waiver has been signed.
- A valid driver's license or other picture ID may be required for identification before a competitor or substitute is allowed to participate. Please be sure participants have their ID with them at all events. Random onsite ID checks will take place at events.

**Participation is based on the age a person will be as of December 31<sup>st</sup>, 2025.**